



# Kororareka Russell School

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## Delivering Online Learning

Staff should treat the online learning space as an extension of the school and classroom, and all the relevant school policies apply.

Staff delivering online teaching and learning are expected to maintain professional standards and must:

- notify parents about the use of online learning/video conferencing
- set clear expectations around staff availability and response time
- maintain clear boundaries by communicating with students at appropriate times of the day (school hours) and through the school-approved education platforms
- keep student information secure and confidential
- understand the technology and know how to control the actions students can perform (e.g. muting microphones, blocking video content, and sharing screens where appropriate)
- avoid one-on-one online tutoring
- keep records/recordings of any video/online conference for their own safety (we ensure students know if a session is being recorded)
- dress appropriately.

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### Related topics

- [Distance Learning](#) ✓
- [Privacy](#) ✓
- [Child Protection](#) ✓
- [Staff Social Media](#) ✓
- [Staff Conduct](#) ✓

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### Resources

- Ministry of Education: [Learning from home](#)
- [netsafe](#)
- netsafe: [Support for Teachers](#)

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*Last **scheduled review***

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*Last **internal review*** *Term 1 2021*

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***Topic type*** *Generic*

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